

Meeting Notice
for
Annual Shareholders' Meeting

(Summary Translation)

The 2019 Annual Shareholder's Meeting (the "Meeting") of Transcend Information, Inc. (the "Company") will be convened at 9:00 a.m., Wednesday, June 12, 2019 at the Company Headquarters (located in 1F, No. 70, XingZhong Rd., NeiHu Dist., Taipei 114, Taiwan).

1. The agenda for the Meeting is as follows:

I. Report Items

- (1) To report the business of 2018.
- (2) Audit Committee's review report.
- (3) To report 2018 employees' profit sharing bonus and directors' compensation.
- (4) The status of guarantees provided by the Company as of the end of 2018.

II. Proposed Items

- (1) Adoption of 2018 Business Report and Financial Statements.
- (2) Adoption of the proposal for distribution of 2018 earnings.

III. Discussion Items

- (1) To approve cash distribution from capital surplus.
- (2) To approve the amendments to "Articles of Incorporation"
- (3) To approve the amendments to "Procedures for Election of Director"
- (4) To approve the amendments to "Procedures for Acquisition and Disposal of Assets"

IV. Other Business and Special Motion

2. The major items of the proposal for distribution of 2018 profits adopted at Board of Directors meeting are as follows:

- I. Cash dividends to common shareholders: Totaling NT\$1,895,351,370. Each common shareholder will be entitled to receive a cash dividend of NT\$4.40 per share.
- II. Cash distributions from capital surplus: Totaling NT\$258,457,005. Each common shareholder will be entitled to receive NT\$0.60 per share.

3. Enclosed please find each one copy of the Notice of Attending the Regular Shareholders' Meeting and a Proxy Letter for your disposal. If you want to participate in the said meeting personally, please sign or affix your seal on the said Notice of Attending the Regular Shareholders' Meeting and bring it to the meeting place on the meeting day to report your attendance; If you want to assign a proxy to attend the said meeting, please fill out the attached Proxy Letter indicating the name and address of the agent appointed by you and provide your personal signature or seal on the Proxy Letter and mail the Proxy Letter within five days prior to the calling of the shareholders' meeting to the Agency of our Stock Capitals, the Transfer Agency Department of CTBC Bank, so that the Company can send out the Meeting Attendance Admission (or Attendance Signature Card) to you.
4. If any situation for the case of seeking the Power of Attorney in public, which case the company will submit to S.F.I. (Website: <http://free.sfi.org.tw>) on May 10, 2019. Please go on the website if requiring any further information.
5. Shareholders may exercise electronic voting at the Meeting. The period would be from May 13, 2019 to June 9, 2019. Please log in Taiwan Depository & Clearing Corporation "E-voting platform for shareholders" (<https://www.stockvote.com.tw>) and follow the instructions.

Yours faithfully,
Board of Directors,
Transcend Information, Inc.